



California Health Sciences University

COLLEGE OF PHARMACY LIBRARY RESOURCES POLICY

I. LIBRARY RESOURCES

The Health Sciences Library generally operates 40 hours per week during the academic year, for specific hours please see the Library website. The Library also provides students with extended library access during exam periods. Security personnel are on duty for extended building hours during exam periods.

The Library comprises of more than 1,250 square feet with seating for 45, including tables with six public access computers, small tables and larger tables; three printer/photocopier/ scanner/fax machines; sufficient shelving for the print collections and an information services desk equipped with the EOS Integrated Library System. In addition, staff from Technology Services are located close by, and therefore, are readily available to assist library users with their technology needs. Student ID swipe cards enable College of Pharmacy students to make photocopies and to access specific areas of the building.

The Health Sciences Library serves the entire university and offers services that support teaching, learning and research. The Library has over 450 print books, primarily in support of our curriculum. However, the vast majority of the Library resources are digital. We have licenses for over 160 electronic books, 3250 electronic journals, 15 databases, and other health sciences tools and resources. The Library's collection focuses on pharmacy and related health sciences topics, including drug information, pharmacy practice, pharmaceuticals, pharmacology, pharmacokinetics, evidence-based medicine, and toxicology. In addition, we provide links to hundreds of electronic books, thousands of electronic journals, and dozens of databases that are open-access or are otherwise freely available.

Information on library privileges, hours and services can be obtained by going to the CHSU Health Sciences Library website, at <https://chsu.edu/library/>.

A. Library Portal

Students will be given access to computer services during orientation. The IT Systems Administrator will provide temporary passwords to the students so that they can access online resources available through the library portal. Students will also be able to use computers in the library allowing them able to access online resources. It is expected that students will create a password for themselves and not share this password with anyone else. Sharing of passwords is prohibited. Questions regarding computers, computer software, and other technical issues should be directed to the IT Systems Administrator.



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B. Copying and Printing

Copy machines and printers are available for students to use. All printing can be done from any of the seven computers located in the library, as well as, a student's own personal laptop. Students will be charged a nominal fee for printing. To view and or edit your print jobs, please visit <https://papercut.chsu.org/user>.

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- Policy Owner: Dean of COP
 - Effective Date: 7/23/2019
 - Approval by President Date: 7/23/2019
 - Approval by Provost Date: 7/23/2019