



# California Health Sciences University

## COLLEGE OF OSTEOPATHIC MEDICINE (COM)

### GRADING SYSTEM AND QUALITY POINTS POLICY

#### I. SEMESTER CREDIT HOURS

One (1) unit of credit is assigned for a minimum of seven hundred and fifty (750) minutes of formalized classroom instruction that requires students to work an average of twice the amount of time for out-of-class assignments (1,500 minutes). For courses that include additional workshop and/or laboratory sessions, one (1) credit hour equals twenty-five (25) clock hours of formalized instruction plus twelve-point five (12.5) clock hours for student out-of-class assignments. For clinical clerkships, one (1) credit hour is assigned for each thirty-seven-point five (37.5) clock hour.

#### II. SEMESTER CREDIT HOURS

CHSU College of Osteopathic Medicine defines a semester length as a minimum of (sixteen) 16 weeks and no longer than (twenty) 20 weeks.

#### III. GRADING SYSTEM

Cumulative grade point averages are computed with a quality point system. The interpretation of the letter grades and their quality point values is as follows:

##### A. Preclinical Grading System

Grade	Description	Quality Points
A	90-100%	3.50 – 4.00
B	80-89.9%	3.00 – 3.45
C	70-79.9%	2.00 – 2.99
F	< 70%	–
RC	> 70% – Remediation Successfully Completed	2.00
RF	< 70% – Remediation Failed	–
IC	Incomplete	–
IP	In Progress	–
W	Withdrawal	–



## California Health Sciences University

### B. Core Clinical Clerkship Grading System OMS-III/IV (Clerkships with COMATs)

Grade	Description	Quality Points
H	<ul style="list-style-type: none"> <li>• COMAT Standard Score of 113 or higher, and</li> <li>• Preceptor evaluation scores: Mean 3.5 or higher (out of 4.0)</li> </ul>	–
P	<ul style="list-style-type: none"> <li>• COMAT Standard Score of 80 or higher, and</li> <li>• Preceptor evaluation scores: Mean 1.0 or higher (out of 4.0)</li> </ul>	–
NP	Non-pass	–
RC	At or above the “Pass” scores*	–
RF	Below the “Pass” scores	–
IC	Incomplete	–
W	Withdrawal	–

\* Preceptor evaluations scores: Mean 1.0 or higher and COMAT Standard Score of 80 or higher (out of 4.0)

### C. Electives and OMS-IV Clerkship Grading System (Clerkships without COMATs)

Grade	Description	Quality Points
Pass	Meets expectations on preceptor evaluation	–
Fail	Does not meet expectations on preceptor evaluation	–

The grade of IC (incomplete) may be assigned to a student who otherwise is passing the course but is unable to complete all of the required coursework and/or examinations due to extenuating circumstances (such as illness, death in the family, injury due to accident, etc.). The IC should be removed no later than ten (10) days after it was assigned, unless otherwise specified by prior agreement with the Year Specific Curriculum Director and the Dean to extend the deadline. If the IC is not removed within the stated period of time, it will automatically change to a grade of F. In cases of illness or extreme circumstance, the IC may be changed to a grade of W, with the approval of the Dean. A student with an IC on their transcript at the beginning of the fourth-year clerkships will not be allowed to begin their fourth-year rotations until the IC has been removed from the transcript.

The grade of IP (in progress) may be assigned by the course directors to students whose work at the end of a term is still in progress because the course requires more than one term to complete.



## California Health Sciences University

Completion of course requirements for IP grades must occur within one year. A grade of IP automatically changes to F or NP (depending on the selected grading method) after one year if no other grade is assigned. IP grades count as credits attempted and as credits earned upon completion of the course. Students with IP grades are not re-enrolled for the course and cannot use these credits for enrollment or financial aid in subsequent terms.

### **IV. DEAN'S LIST**

An OMS-I, OMS-II student, whose grade point average is in the top ten percent of the class for that semester is given Dean's List standing at the end of that term.

### **V. GRADUATION WITH HONORS**

The Designation of "Honors" for graduation will be determined by the cumulative average earned at CHSU College of Osteopathic Medicine. Students with a cumulative average in the upper ten (10) percent of their class will receive a diploma inscribed with "honors."

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- Policy Owner: Dean of COM
  - Effective Date: 4/03/2020
  - Approval by Provost Date: 4/03/2020