



California Health Sciences University

COLLEGE OF OSTEOPATHIC MEDICINE DRESS CODE POLICY

I. PURPOSE

- A. The CHSU-COM dress code policy describes sartorial expectations for all university colleges with college-specific procedures included as appropriate.

II. SCOPE

- A. This dress code applies to all members of CHSU College of Osteopathic Medicine, i.e. faculty, administrators, staff and students.

III. POLICY STATEMENT

- A. Business Casual attire is to be worn by all members of the College of Osteopathic Medicine (faculty, administrators, staff and students) while on campus (Monday – Friday 8am – 5pm), in all patient care settings, and at to all CHSU-sponsored events and public events where CHSU has an official presence. Exceptions for Casual Friday at the Dean’s Discretion are outlined below.
- B. All members of the College of Osteopathic Medicine are expected to demonstrate good personal hygiene at all times while on campus, in all patient care settings, and at to all CHSU-sponsored events and public events where CHSU has an official presence.

IV. DEFINITIONS

- A. **Business Casual** attire may include slacks or trousers but not jeans, a shirt with a collar, skirts or dresses of an appropriate length and not made of sheer fabric, and tops providing adequate coverage and not be made of sheer fabric. Tennis shoes, sneakers and flipflops are not acceptable
- B. **Patient Care Setting** refers to any healthcare setting where actual patients/clients are encountered, Standardized Patients in classroom, Sim Lab or OSCE settings, and the Sim Lab or OSCE rooms even if there are only models present.
- C. **Casual Friday at the Dean’s Discretion** refers to special dispensations, announced in advance by the Office of the Dean, whereby those not engaging in official CHSU-COM events or external appointments may adopt casual attire for the day.

V. PROCEDURES

A. Photo ID Badges

Photo ID Badges must be worn at all times while on campus and in patient care settings. ID Badges must be worn on the upper torso and must be visible from the front. Requirements pertaining to ID Badges are further outlined in the CHSU Safety, Security and Emergency Policy section IV.A.



California Health Sciences University

Some labs or student activities may use ID badges as a means of taking attendance. Repeated failure to wear an ID badge will be referred to HR or the Office of Student Affairs.

B. Business Casual General Attire (8am – 5pm Monday – Friday)

Business casual attire may include slacks or trousers but not jeans, a shirt with a collar, skirts or dresses of an appropriate length and not made of sheer fabric, and tops providing adequate coverage and not be made of sheer fabric. Tennis shoes, sneakers and flipflops are not acceptable.

Headwear is not permitted with the exception of that required for religious observance.

C. COM Casual Friday at the Dean’s Discretion

At the Dean’s discretion, Friday may be a casual dress day; this will be announced in advance. Those representing CHSU-COM at official events or those hosting external guests or engaged in external appointments are not permitted to participate in Casual Friday.

Headwear is not permitted with the exception of that required for religious observance.

D. COM Business Casual in Patient Care Settings

Attire is business casual as described above but also includes the following:

White coat – clean, pressed, well-fitting, and with a name badge (e.g. “Student Doctor XXX”).

Additional requirements – If a dress shirt is being worn under the white coat, a necktie (long, bolo or bow tie) must be included. If a dress or skirt is being worn under the white coat, the hemline must be visible below white coat.

Headwear is not permitted with the exception of that required for religious observance.

E. COM Business Casual in Exam Settings

Business casual attire; no outerwear and no personal effects either worn or carried (e.g. no watches, no phones in pockets).

Headwear is not permitted with the exception of that required for religious observance.

F. COM Simulation Center

CHSU-COM scrubs are to be worn. These are to be purchased from the university, or from a university-approved supplier in the designated style and color.

Closed-toed shoes are required (sneakers are permissible).

Headwear is not permitted with the exception of that required for religious observance.



California Health Sciences University

G. COM OPP and Clinical Skills Lab

Appropriate attire must be clean and must include:

- Shorts which are above the knee [knee able to be exposed during relevant exam] - (no jean shorts, cut-offs, cargo, thick-seamed shorts, spandex, short shorts or knee length shorts that do not allow knee exposure)
 - Material for shorts should be thin enough to be able to palpate through
 - Lined shorts or appropriate undergarments are highly recommended as some labs will involve hip, pelvis, and sacral structural exams and osteopathic techniques
- T-shirts – should be of thin, non-textured material. Both genders will be asked to remove t-shirts while acting as a clinical practice partner.
- Sports bras or bathing suit/bathing suit tops for women – these should expose the spine and ribs (not wide t-back styles).
- Students may wear scrubs (or other apparel approved by the course director, such as loose cover-ups that can be removed in lab) over the laboratory attire when not in the role of the clinical practice partner.
- When in the role of the clinical practice partner, each student is expected to remove her/his shoes (no shoes are permitted on the tables).
- Hats or head coverings (other than for religious purposes) are not permitted in lab.
- Religious head coverings must be modified when necessary to allow palpation when they would obscure the immediate area to be examined or treated (e.g., head, neck, upper back). Modifications can include adjustment of the covering permitting unobstructed palpation beneath the covering; or substitution of a thinner material that allows for adequate evaluation and treatment.
- Each student must be appropriately attired before class begins. Failure to be appropriately attired for class impedes the educational process and will not be tolerated. Students who do not wear the required clothing will be asked to leave the lab and return when they are appropriately clothed. If the student cannot return in appropriate clothing for a significant portion of the lab, then the student may receive an absence for this lab at the discretion of the OPP course coordinators. If a student repeatedly persists in not dressing appropriately for lab, this will be considered unprofessional conduct, and he/she will be referred to the Office of Student Affairs.



California Health Sciences University

- The following are not permitted:
 - Denim
 - Zippers
 - Clasps
 - Belts
 - Underwire
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- Policy Owner: Dean of COM
 - Effective Date: 7/23/2019
 - Approval by Provost Date: 7/23/2019
 - Approval by President Date: 7/23/2019