



# California Health Sciences University

## CHSU STUDENT EVALUATION OF COURSES AND INSTRUCTORS

Student evaluation of instruction and courses at all CHSU Colleges currently serves two purposes:

1. To provide an opportunity for faculty and course improvement through student feedback.
2. To aid in arriving at faculty reward and promotion decisions.

Instruments utilized for student evaluation of courses and instructions must be approved by Faculty at all Colleges, the Deans, and the Provost. The instruments must allow students to provide written comments in addition to providing numeric ratings of predetermined criteria.

### **Evaluation of Courses**

All didactic courses and Practical Experiences (including preceptors) will be evaluated each time the course is offered, at its conclusion.

### **Process of Evaluation**

The Director for Institutional Assessment, Effectiveness, Research and Compliance (or designee selected by the Provost) is responsible for managing all course and instructional evaluation. The evaluation will be conducted in a manner that will maintain the anonymity of the students and remove the faculty from direct participation in the process. In the case of either electronic or paper evaluations, student names or identification numbers will not be linked to their completed evaluations.

### **Results of Evaluation**

The results of these evaluations are distributed by the Director for Institutional Assessment, Effectiveness, Research and Compliance (or designee selected by the Provost) to faculty, Department Chairs and Dean only after the conclusion of the semester in which the evaluation occurs and only after assignment of grades.

### **Focus Groups**

Focus groups, managed by an appropriate administrator selected by the Provost, serve as a means of course and instructional assessment.

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- Policy Owner: Provost
  - Effective Date: 1/25/2018
  - Revised Date: 1/25/2018
  - Approval by President Date: 1/29/2018
  - Approval by Provost Date: 1/29/2018