



California Health Sciences University

CHSU SIMULATION CENTER AND PROGRAM CANCELLATION OF STANDARDIZED PATIENT IN A PROJECT POLICY

I. PURPOSE

The purpose of this policy is to establish guidelines for payment to standardized patients (SPs) in the event of a project cancellation by the Simulation Center.

II. SCOPE

This policy affects all Simulation Center administration and staff and employed standardized patients who work in and with the CHSU Simulation Center.

III. POLICY STATEMENT

Due to unforeseen circumstances and schedule changes, an SP may be cancelled from a session or project.

- Cancellation of a scheduled event, notice to SP within 24 hours of event start time:
 - The SP will be compensated for half the hours they were scheduled
 - Compensation will be at the regular rate of pay
 - Compensation will be at a minimum of two hours and maximum of four hours
- Cancellation of a scheduled event, notice to SP greater than 24 hours:
 - The SP will not be compensated
- Cancellation of a scheduled event due to inclement weather or other conditions that close the university (natural disaster, power outage, etc.):
 - The SP will not be compensated
- Cancellation of a schedule event due to early dismissal:
 - The SP will be compensated for half the hours
 - Compensation will be at the regular rate of pay
 - Compensation will be at a minimum of two hours and maximum of four hours



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Detailed procedures for this policy can be accessed in the Standardized Patient Cancellation Policy and Procedure #350.17

IV. DEFINITIONS

Standardized Patient:

An individual who is trained to portray a real patient in order to simulate a set of symptoms or problems used for healthcare education, evaluation, and research (SSH).

Reference

Lioce L. (Ed.), Downing D., Chang T.P., Robertson J.M., Anderson M., Diaz D.A., & Spain A.E. (Assoc. Eds.) and the Terminology and Concepts Working Group (2020), Healthcare Simulation Dictionary –Second Edition. Rockville, MD: Agency for Healthcare Research and Quality; January 2020. AHRQ Publication No. 20-0019. DOI: <https://doi.org/10.23970/simulationv2>.

VI. RESPONSIBILITY

Simulation Center Director, Simulation Center staff, and all employed standardized patients are responsible to uphold and follow this policy.

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- Policy Owner: Simulation Center Director
 - Effective Date: 6/16/2020
 - Approval by Provost Date: 6/24/2020
 - Approval by the President Date: 6/29/2020