



# California Health Sciences University

## CHSU POLICY FOR HUMAN SUBJECTS RESEARCH

### I. PURPOSE

The rights and welfare of human subjects in research must take precedence over the interests of any researcher or organization. CHSU's Federalwide Assurance (FWA) with the U. S. Department of Health and Human Services requires that all human subject research being conducted under the auspices of CHSU be reviewed and approved. The Rocky Vista University institutional review board is partnership with CHSU to provide the oversight of research for the duration of the protocol to confirm that the benefits continue to outweigh the risks, that the risks are minimized, and that the project should continue (through continuing review).

### II. POLICY STATEMENT

- A. Faculty wanting to conduct human subject research must successfully complete training through the Citi program. A copy of the certificate of completion (in PDF format) must be forwarded to the Office of Research ([CHSUresearch@chsu.edu](mailto:CHSUresearch@chsu.edu)).
- B. Faculty wanting to conduct human subject research must submit their proposed project simultaneously to their respective Offices of the Dean and to the Office of the Provost. The offices will verify the merit of the project and provide feedback.
- C. Once the proposal is internally approved to proceed, appropriate applications for the conduct of research will need to be submitted for review to the institutional board of Rocky Vista University.
- D. The review process is initiated by contacting the IRB Administrator at Rocky Vista University.
- E. Upon receipt of approval from the Rocky Vista IRB, a copy of the application, research project and approval documentation must be filed with the Office of Research ([CHSUresearch@chsu.edu](mailto:CHSUresearch@chsu.edu)).
- F. The researchers are responsible for subsequent communication of updates, changes and questions about the protocol, and requests for continuation to the Rocky Vista IRB.



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- Policy Owner: Provost
- Effective Date: 12/18/2018
- Revised Date: 8/12/2019
- Approval by Provost Date: 8/19/2019
- Approval by the President: 8/19/2019