



California Health Sciences University

CHSU FACULTY ORIENTATION POLICY

The purpose of this policy is to standardize the orientation process for all new faculty of the University. The University shall do the following for each new faculty member:

1. Discuss and provide resources regarding faculty benefits and policies.
2. Provide required trainings, if applicable, based on the faculty member's appointment.
3. Tour the campus and make the appropriate introductions. Provide a list of all faculty, staff, and administrative personnel.
4. Acquaint the faculty member with his/her responsibilities for teaching, research or scholarship, and service.
5. Discuss accessing University and College-level policies, including the University Catalog.
6. If the faculty member is appointed at the Instructor or Assistant Professor rank, assign a senior faculty member to serve as mentor. The junior faculty member may later select another mentor compatible with their area of expertise and research interest.
7. Orient the new faculty member to research opportunities, processes and procedures.
8. Orient the new faculty member to team-based learning and other active learning methodologies.
9. Orient the new faculty member to University and classroom technology.

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- Policy Owner: Provost
 - Effective Date: 11/01/2017
 - Approval by President Date: 2/08/2018
 - Approval by Provost Date: 2/08/2018